

**CRITERION-VII**  
**INNOVATIVE PRACTICES**

**7.1 Internal Quality Assurance system**

- 1. Has the institution established Internal Quality Assurance Cell (IQAC)? If yes, give its year of establishment, composition and major activities undertaken.**

Yes. Our college has an internal quality Assurance cell (IQAC) established in the year 2010. The following are the office bearers of the IQAC.

Position	Name of Faculty
Chair Person	Ms.S.MahdooAriffa, Principal
Co-ordinator	Ms. H.Bobby, Asst Professor of Biological Science Education
Educators from other colleges	Mr.A.Ganapathy, Principal, Yadava College of Education, Thirupalai, Madurai
Local Committee Member	Dr. S.Vincent(Rtd), Professor, Arulanandar College, Karumathur
Members from teaching Faculty	Ms. R.Kavitha Ms. B.Daisy Rani Ms. V.Geetha Ms. K.Manohari Ms.S.Vimala Karthiyayini Ms. R.Sudha

The IQAC of the college looks into sustenance of quality of the institution. Year Planning for the academic year is done by discussing with the members of IQAC. Extra curricular and co-curricular activities to be organized for the year is also planned by consulting with IQAC. Feedback is collected from students about each programme, from alumnae and faculties and maintained by IQAC. The feedback is analyzed and necessary modification in each area is suggested by them and implemented.

- 2. Describe the mechanism used by the institution to evaluate the achievement of goals and objectives.**

We evaluate the achievement of goals and objective of the course by receiving feedback from students, review of activities, suggestions from students and peers. The achievement of students in University Examination also speaks about the attainment of goals and objectives. Our

students also won laurels in various intercollegiate competitions which shows their achievement in co-curricular activities. SWOT Analysis is also done.

Alumni Association:

Alumni Association meeting is conducted during which we get feedback from the alumni. The faculties meet the principle of various practice teaching schools and come to know about the performance of student teachers. Campus recruitment is conducted by leading schools in and around Madurai and most of the students attending the campus interview get placement in the school. The heads of the institutions in which our student teachers get placement feel happy and satisfied about the performance of teachers produced by our college.

IQAC

### 3. How does the institution ensure the quality of its academic programmes?

The quality of the academic programme is spoken in terms of the multifaceted activities offered during there academic years.

Before the commencement of every academic year a discussion is held by the principal and faculties regarding the various activities to be incorporated for the academic year. The activities focus on the physical, emotional, mental , social development of student teachers and also participation in community life.

The theoretical knowledge alone cannot contribute to the all round personality development of teachers.

With this view the activities incorporated include

- Visit to old age home
- Visit to destitute home
- Visit to special schools
- Tree plantation
- *Organising awareness campaigns to the neighbouring villages:*
  - Health and Hygiene
  - AIDS
  - Literacy

- Deforestation
  - Parthenium eradication
  - Government election
  - Educating the village people to prepare simple nutritious diet.
- *Seminars at Regional and State level eminent resource persons.*
- Workshop
  - Yoga camp
  - Seminar on Accupuncture therapy
  - Medical camp in the neighbouring village
  - Guide camp
  - Pre marital counselling to student teachers.
  - Environmental awareness programmes
  - Workshop on fire and safety
  - First aid training.
  - Spoken English course
  - Computer Education and so on
  - Blood Donation

Various clubs are also functioning in our college with the active participation of student teachers which includes.

- Red ribbon club
- Environmental club – Geo’s heaven
- Mathematics club
- Science club
- Literary club
- Women cell

#### **4. How does the institution ensure the quality of its administration and financial management processes?**

The budget for the new academic year is planned in the month of February by the treasurer of our Foundation. Budget is allocated for maintenance of infrastructure, laboratory,

curricular and extracurricular activities. External audit is done annually. Annual salary increment to faculties is also done. The salary of faculties is deposited to their bank account. We have a separate Campus Office to meet out the administrative requirements. It consists of the following functionaries.

- Treasurer
- Deputy General Manager
- Administrative Officer
- Accounts Manager
- Cashier
- Internal Auditor

All bank transactions are done through this office. Billing is done properly and external audit is done annually.

#### **5.How does the institution identify and share good practices with various constituents of the institution?**

Various other institutions are visited by faculties to identify the good practices under going in the institution. The good practices of other institutions are also identified by discusson with the experts and they are also implemented in our institution.

#### **7.2 Inclusive Practices:**

##### **1.How does the institution sensitize teachers to issues of inclusion and the focus given to these in the national policies and the school curriculum.**

##### **2. What is the provision in the academic plan for students to learn about inclusion and exceptionalities as well as gender differences and their impact on learning?**

In the academic plan there is a provision for students to learn about inclusion and exceptionalities as well as gender differences and their impact on learning. The curriculum prescribed by the Tamilnadu Teachers Education University includes the following.

<b>Paper</b>	<b>Title of Paper</b>	<b>Unit No.</b>	<b>Title</b>
Core I	Education in the Emerging Indian	Unit VIII	Special Education for the Challenged and Gifted

	Society		Co-Education Gender Bias Eve Teasing Justice for Women Indian Constitutional provision relating to Women Personal Laws
Core II	Psychology of Development and Human Learning	Unit X	Guidance for Children with learning difficulties Under Achievers and Gifted
Elective	Guidance and Counseling	Unit X	<b><u>Guidance for Exceptional Children</u></b> Guidance for Gifted, Backward, Mentally Retarded, Orthopaedically Handicapped, Visually Impaired, Deaf and Dump, Juvenile Delinquents

Thus all the student teachers gain basic knowledge about exceptionalities and inclusive education.

In the syllabus prescribed by the University there is an Elective Course and the title of the paper is “Perspectives in Special Education”. But in our college we are not offering the elective course.

We also arrange visit to ROHTAK (Rotary Helen Talking Library) at Madurai where talking books are available for the visually challenged. Our student teachers also visited special schools and observed the curriculum transaction being done in those schools.

***Refer Criterion III 3.5., 4***

**3. Detail on the various activities envisioned in the curriculum to create learning environments that foster positive social interaction, active engagement in learning and self-motivation.**

We organize many seminars for over all personality development of student teachers.

***Refer criterion V, 5.1., 2***

During the Citizenship Training Camp we organize many social service activities.

***Refer Criterion III, 3.4., 1***

Sex education is provided to student teachers through Red Ribbon Club. The citizenship training camp is included in the practical component of B.Ed.. course. The activities undergone in the citizenship training camp creates many opportunities for social interactive learning and self motivation of student teachers. Physical education classes are given due importance and student teacher are training is major games in addition to minor games. Various sports events are also conducted and the winners are

awarded medals. Personality Mental Health Hygiene guidance and counseling are included in the core II curriculum . Seminars and workshop on personality development , Psychotherophy and counselling are organized by eminent resource persons. In the practicum components stress is given on life skills courses. Seminars like Teacher-Destress Yourself, Acem Meditation stress relating technique, communication skill development and Time management are organized. Preparing case study, involving in action research performing psychological experiments also provide active learning to the learners. First aid , Blood donation and Sex education are included in the curriculum of core I. A workshop on first aid is organized in association with St. Johns ambulance. Blood Donation Camp and sex education with Red Ribbon club and Youth Red Cross.

ICT is included in the curriculum of core III and our student teachers are trained in the preparation and use of ICT tools. Certificate course on computer education is offered to student teachers. Pollution and conservation of flora and fauna are included in the curriculum of core III. Tree Plantation is done by our student teachers in neighbouring villages seekupatti and Poikaikarai patti and also inside the Crescent Campus. Seminars on Environmental awareness are also organized in association with the environmental club of the college by the name Geo's Heaven . Awareness campaign on control and eradication of polythene bags in the campus students were trained in preparing paper bags. The student teachers are educated motto use polythene bags inside the campus in order to create and polythene free environment. Parthenium eradication action plan was prepared and implemented to protect our flora and fauna. In the curriculum of the elective , Physical and Health Education – Rules and Regulation for gmes like kho-kho , Badminton , volley ball, Kabbadi , Yoga & exercise , Food nutrition, communicable diseases are included. The rules and regulation are demonstrated and practiced by the student teachers in the field. Yoga camp is organized every year by experts, through which students gain experience and practice it in their daily life. Student teachers also demonstrate the preparation of simple balanced diet to the rural people of the neighbouring village. Student teachers also come to know about the communicable disease AIDS in detail during the workshop organized by Red Ribbon Club . AIDS awareness campaigns are also organized in Seekupatti and Kadavur village by student teachers.

#### **4. How does the institution ensure that student teachers develop proficiency for working with children from diverse backgrounds and exceptionalities?**

School is a place where children of diverse background and exceptionalities meet together. The organize community work to the neighboring village and schools. This exposure enables our student

teachers to understand the customs and needs of people of different social background. This develops in them the spirit of tolerance .Co-operation, sympathy, adjustability and thus develops proficiency in working with children of diverse background and exceptionalities.

**5.How does the institution address the special needs of the physically challenged and differently-abled students enrolled in the institution?**

In the year 2006-2007 we enrolled a visually challenged student .In order to meet her special needs we arranged a visit to ROHTAK (Rotary Helen Talking Library) at Madurai where talking books are available. We made special arrangement for our student to utilize the facilities available in that library for the learning. We enabled her to become a member of the library as a result of which she was able to avail fee postal service for issue of talking book. We also arranged scribe for the student during unit tests and university examination In a view to enrich the knowledge by additional reference one of our residential staff ‘Asmath Fathima” helped her in preparing Braille books. Thus by satisfying special the need of our student she ranked II in our college in the university examination with distinction.

**6. How does the institution handle and respond to gender sensitive issues (activities of women cell and other similar bodies dealing with gender sensitive issues)?**

The women cell of our college operates to deal with gender issues. The constituents of the cell include a co-ordinator who is the principal of the college, one senior faculty as the secretary and two student representatives and the college president. The women cell looks into the students’ issues and solves it. Premarital counseling is conducted for student teachers by expert Women Counselors to deal with family issues. We also celebrate the Women’s Day.

The society is now accustomed with modernization and westernization. In this changed scenario the family relationship is broken and results in broken and results in broken families.

Current data says that the number of divorce cases registered in high court , Madurai is much more higher than in 1990s. The children of these parents suffer a lot and also leads to children becoming delinquents. The premarital counselling deals with family life and problems encountered in family life and also the ways to deal with such problems in a smooth manner.

This counselling provided to student teachers will be helpful for them to sustain a health family relationship, to conserve the culture of our nation and there by safeguarding the younger generation from social evils.

### **7.3. Stakeholder relationship**

#### **1.How does the institution ensure the access to the information on organizational performance (Academic and Administrative) to the stakeholders?**

Our institution maintains a major wise Register of students' performance in unit tests. The achievement of the wards is reported to their parents by sending the marks through postal service. The parents of low achievers were called to meet the Principal. The student's performance and the area of weakness is discussed with their parents in the presence of the concerned faculty. One month before the commencement of university examination we advise the parents of low achievers to put them in the college hostel and special study hours are arranged for them. The improvement of their wards is reported to the parents.

PTA association is functioning actively. The PTA representative are elected at the first day of the academic year. The principal along with faculties discuss with the parents about the course and the need for their full co-operation for successful completion of the course by their wards.

#### **2.How does the institution share and use the information/data on success and failures of various processes, satisfaction and dissatisfaction of students and stakeholders for bringing qualitative improvement?**

**IQAC:** The success and failure of various programmes in the college is discussed by IQAC of the college.

**Feedback:** Feedback is also gathered from the stakeholders , student teachers and faculties about each programme. The feedback is analysed the failures and defects of the program are taken into consideration and necessary modification are done for quality improvement .

**Students Grievance:** A grievance box is available at the corridor where student teachers can easily post their grievances. The grievance box is opened once in a week and the grievances are redressed.

#### **3.What are the feedback mechanisms in vogue to collect, collate and data from students, professional community, Alumni and other stakeholders on program quality? How does the institution use the information for quality improvement?**

In order to know where we stand and to know the level success and quality of the program we collect feed back from student teacher. The student teachers are the real beneficiaries of the programme. A teaching Aptitude Test is conducted to them before the initiation of the course to find out the entry behavior and after the completion of the course regarding the effectiveness of the programme and effectiveness of the faculties. Feedback is collected from students periodically from student teachers viz., after completion of Micro teaching, practice teaching, need-based Certificate Course and so on. The collected feedback is reviewed by the IQAC and the suggestions are taken in to consideration in order to bring about necessary modifications in specific areas. Thus we come to know about the quality of the program offered and identify the means for quality sustenance and improvement.